

DUMMER VILLAGE HALL – Safeguarding Vulnerable Adults Policy

1. THE POLICY

This policy covers users of Dummer Village Hall, Up Street, Dummer, Hampshire RG25 2AK [**Premises**] whose role involves any contact with policy who may be considered vulnerable adults.

Users are defined as Committee members and trustees, hirers, volunteers, visitors, and any other persons present in the village hall.

2. INTRODUCTION

- 2.1 The Premises are hired out or used for running events and activities for local people. Some of these people may be identified as ‘vulnerable adults’.
- 2.2 Dummer Village Hall wishes to protect those people using the Premises considered ‘vulnerable adults’. This includes those who be being abused or whom may be at risk of some of abuse or neglect.
- 2.3 Any persons using the Premises should not engage in any activity which could be considered abuse of an adult.

3. DEFINITIONS

- 3.1 For the purposes of the policy, a vulnerable adult is: ‘A person (over 18) who is or may need community care services by reason of mental or other disability*, age or illness * Disability includes sensory impairment, physical impairment, learning difficulties etc.
- 3.2 For this policy, abuse is: ‘Abuse is a violation of an individual’s human and civil rights by any other person or persons.’

4. RESPONSIBILITIES OF VOLUNTEERS

Users of the Premises should be aware and alert to signs a user is a vulnerable person. However, they are not responsible for diagnosing, investigating, or providing a response to abuse.

5. DISCLOSURE OF ABUSE

If a user of the Premises suspects that abuse may have occurred or if a vulnerable person claims that they are being abused or any user reveals their involvement in the abuse of a vulnerable person, action should be taken in accordance with section 6 without delay.

6. ACTION ON DISCLOSURE OF ABUSE

- 6.1 If a user of the Premises believes there is an emergency, then the emergency services should immediately be contacted by dialling 999 from any telephone.
- 6.2 If a user of the Premises believes that the matter is not an emergency, they should report the matter to Hampshire Social Services. **Contact details Hampshire Adult Services - Head Office 3rd Floor, E2 Court West The Castle Winchester SO23 8UQ Public phone: 0300 555 1386 / 0300 555 1373 (Out of Hours) <http://www.hants.gov.uk/adultsocialcare>.**
- 6.3 In addition to complying with either 6.1 or 6.2 above, the volunteer or hirer should report the matter to a member of the Dummer Village Hall Committee as soon as reasonably possible.
- 6.4 The person on the Committee to whom the matter has been reported should check to ensure that Hampshire Social Services have been informed. The Committee member should consider (and should ask the volunteer or hirer whether they have any knowledge to suggest) whether action should be taken by Dummer Village Hall in advance of or in conjunction with Hampshire Social Services. The Chairman of Dummer Village Hall should normally be consulted prior to any such action unless the Committee member considers that the matter is of an emergency nature. The Committee member should record their actions in writing.



7. INFORMATION

Dummer Village Hall will endeavour to bring this policy to the attention of the volunteers and hirers using the Premises.

8. CONFIDENTIALITY

Users of the Premises should understand that the duty of Dummer Village Hall to prevent abuse over-rides any matters of confidentiality.

9. REVIEW OF POLICY

This policy will be reviewed and amended, as necessary.

Signed:	
Position:	
Date:	

